

# JRCPTB ePortfolio training user guide April 2014

## **GUIDANCE FOR TRAINEES**

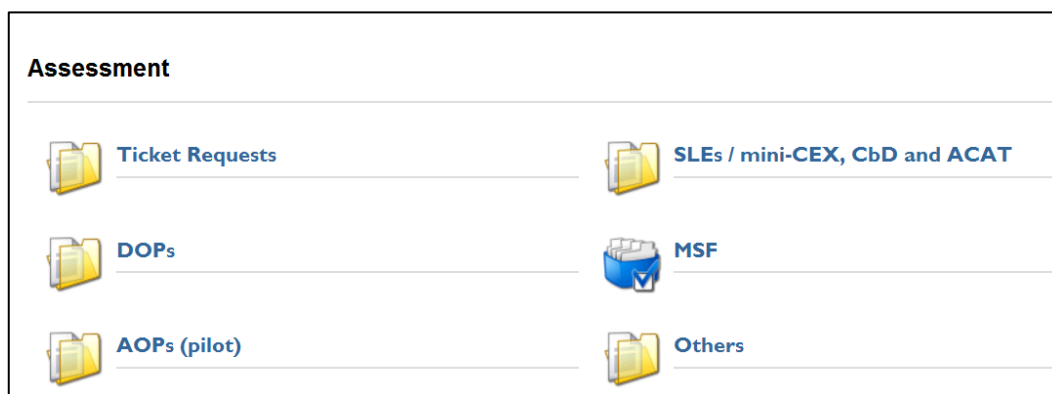
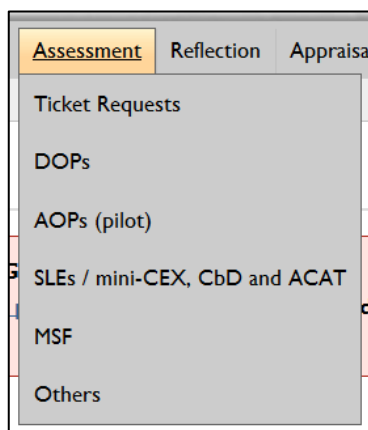
## How to locate your assessments

Assessments that have been completed including external ticket assessments, a summary can be viewed. This can be accessed by the trainee and the trainer.

Follow the guide on how to view assessments that have been completed.

### Step 1:

Select the assessment tab or the relevant assessment type from the drop down menu.



### Step 2:

The assessments can be viewed by individual post rotation. This will default to the current post. To view all assessments completed for the all the post rotations completed you will need to click on 'Select All'.



### Step 3:

If you select an individual post rotation you will only be able to view the assessments for that particular rotation.


Select Year or Post:

Supervised Learning Event Form	View Submissions
<b>ST3 - Chesterfield Royal Hospital - Geriatric Medicine (LON235) - Sports &amp; Exercise Medicine (03 Aug 2011 to 01 Jan 2013)</b>	
MiniCEX	<a href="#">13 December 2011 15:36 (Miss Rifa Begum, Consultant)</a>  

### Step 4:

If you click on 'Select All' option this will display all the assessments that have been completed for all post rotations.

Select Year or Post:

Supervised Learning Event Form	View Submissions
<b>ST3 - Hungerford, Berkshire - Pharmaceutical Medicine - Acute Medicine, Pharmaceutical Medicine (01 Jul 2013 to 01 Oct 2014)</b>	
CbD HST	<a href="#">26 November 2013 12:46 (Miss Rifa Begum, Consultant)</a>  
Physician Pharmaceutical Medicine Project Based Discussion (PBD)	<b>X</b> 15 August 2013 12:38 (Ms Catherine MacLaren) <b>X</b> 15 August 2013 12:31 (Ms Catherine MacLaren)
Pharmaceutical Medicine Assessment Tool (PMAT)	 <a href="#">23 July 2013 12:43 (Miss Rifa Begum) (Draft)</a>  
<b>ST3 - Guy's &amp; St Thomas' Hospitals - Geriatric Medicine (LON235) - General (Internal) Medicine, Geriatric Medicine (02 Jan 2013 to 31 Jul 2013)</b>	
MiniCEX	<a href="#">05 April 2013 15:57 (Miss Rifa Begum, Consultant)</a>  
CbD	<a href="#">12 October 2011 09:57 (Rifa Begum, Consultant)</a>  
<b>ST3 - Chesterfield Royal Hospital - Geriatric Medicine (LON235) - Sports &amp; Exercise Medicine (03 Aug 2011 to 01 Jan 2013)</b>	
MiniCEX	<a href="#">13 December 2011 15:36 (Miss Rifa Begum, Consultant)</a>  