# MRCP(UK) Part 1 online FAQs

#### General

## Q. What is remote proctoring?

A. Remote proctoring is where your exam is taken online in a remote location – i.e. not in a test centre or shared exam room and is monitored by a 'proctor' (or invigilator) via your webcam and a screenshare. The proctor is online throughout the exam and makes a note of any potential violations. They can also offer support if you have a question or need help – for example with a technical issue. They cannot help with questions about the exam itself.

## Q. What software is being used to administer exams online?

A. You will take your exam using Practique and the proctoring will be provided by Proctorexam.

## Q. Is it GDPR compliant?

A. Yes, there are strict regulations which cover the use and storage of data and these are complied with by all parties involved in your exam.

## **Preparing for my exam**

## Q. What IT set up do I need?

A. You will need a Laptop or PC and a good internet connection – please refer to the minimum requirements information provided; this is also available on the webpage.

## Q. How do I test my IT set up and WIFI connection?

A. There are a number of free tests available, there are some example here:

Check your internet speed:

https://www.speedtest.net/

Check your webcam.

https://www.onlinemictest.com/webcam-test/

Check your microphone:

https://www.onlinemictest.com/

The proctoring software also has a system check process.

#### Q. Do I need to prepare my room/desk area?

A. Yes, it is important to prepare your desk/working area beforehand. This will need to be clear apart from allowed material – e.g. scrap paper, a pen, a clear water bottle. The area

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should be quiet, well-lit and in a place where you will not be disturbed during the exam. The proctor will ask to see your desk area. If you have a 'Reasonable Adjustment' this will be known by the proctor and they will allow additional materials as appropriate.

## Q. Is there an exam demo site available for Practique?

A. Yes, you can access this demo site <a href="here">here</a>.

## Q. When will I be able to create my online profile?

A. You will be provided with your ID and password and the link to create your profile. There is information about how to do this here.

## Q. How do I disable pop-ups?

- 1. A. On your computer, open Chrome.
- 2. At the top right, click More. Settings.
- 3. Under "Privacy and security," click Site settings.
- 4. Click **Pop-ups** and redirects.
- 5. At the top, turn the setting to Allowed or Blocked.

## **During the exam**

## Q. Can I have a drink on my desk?

A. Yes, you can have a drink in a clear bottle with no labels.

#### Q. Can I have a bathroom break?

A. Bathroom breaks are allowed if necessary. The exam clock will not be stopped if you take breaks.

#### Q. Am I allowed to wear a smart watch?

A. You are not permitted to wear a smart watch/watch.

## Q. Will the proctor speak/contact me during the exam?

A. The proctor will send a message in the chat window if there is an issue, for example if you are engaging in behaviour which is not permitted – see exam violations document here. If you need to leave the room for a bathroom break you must tell the proctor first. When you have finished the exam tell the proctor.

# Q. What happens if there is a technological failure with the online exams or I experience a technology challenge?

A. If you experience a prolonged loss of connection to the internet, a power cut or technology failure, which cannot be resolved by the proctor or technical support you must contact MRCP(UK) on 020 3075 1515 as soon as possible for advice

# Q. Can we temporarily use a mobile phone as an internet hot spot to restore an internet connection and complete/upload the exam?

A. No you cannot use a mobile phone as a hot spot.

## Q. Will I be told when to start and finish the exam?

A. The proctor will tell you when you are free to start the exam. They will NOT tell you when to end the exam – you will receive a message in the timer to let you know when you have 10 minutes left.

## After the exam

## Q. When will I know the result my exam?

A. Results are currently scheduled to be released six weeks after the exam. This is subject to change.

#### Q. How do I feedback if I have issues / concerns?

A. If you have any issues or concerns about the exam, please contact our Policy team at Policy.Officer@mrcpuk.org

#### Q. How do I appeal?

A. Please see our website for details on how to appeal. Click here.

## Reasonable adjustments

#### Q. Do the usual reasonable adjustments apply to a proctored online exam?

A. All reasonable adjustments requirements should be arranged with the team prior to sitting the exam. Please email <a href="mailto:reasonableadjustments@mrcpuk.org">reasonableadjustments@mrcpuk.org</a> or visit the <a href="mailto:website">website</a>.

# Q. I have a medical condition which means I may need to take a bathroom break – will I get extra time for this?

A. If you require extra time or a changes to exam timings. You should contact the reasonable adjustments team prior to the exam at <a href="mailto:reasonableadjustments@mrcpuk.org">reasonableadjustments@mrcpuk.org</a> or visit the <a href="mailto:website">website</a>.

## Q. Will there be reasonable adjustments provided to candidates who are pregnant?

A. All requests for any adjustments are assessed on a case by case basis. We will assess in line with our current polices. You can read our policy here.

## Q. Will the proctor know I have a reasonable adjustment?

A. Yes the proctor will know that you have a special accommodation or reasonable adjustment. If the proctor does not mention this you can ask them to check the candidate additional information for details.