

PACES Champions – Nomination Form

Please complete all of the fields below to nominate a PACES Champion – nominations should be sent to your supporting college by **Friday 22 November 2019** to allow for a supporting statement to be provided ahead of the close of nominations on **Friday 29 November 2019**.

Guidance on completing the form and FAQs can be found at Appendix [A](#) and [B](#).

1. Your name & position:
2. Nominee name & position:
3. Centre nominee is based:
4. Tick one or more criteria for making the nomination:
 - a. Overall contribution to PACES
 - b. Longstanding dedication to PACES
 - c. Contribution as a team player
 - d. Positive attitude in supporting PACES
 - e. Supporting PACES in challenging circumstances
5. Statement outlining how the nominee meets these criteria (maximum 2500 characters):

Signed:

Date:

6. Name of supporting College: _____

7. Supporting statement from Senior Examiner/International Medical Director/Senior Administrator (maximum 2500 characters):

Signed:

Date:

Appendix A: Guidance for completing the application form

Thank you for your interest in the PACES Champions nomination process – please refer to the information below for guidance when completing the form.

1. Complete your name and position, nominations can be made by:
 - a. Anyone involved with PACES – including MRCP(UK) staff
 - b. One cannot nominate oneself
2. Complete the name and position of the individual you would like to nominate – the following are eligible:
 - a. Chairs/Hosts/Examiners
 - b. Support staff at centres - medical/administrative
 - c. Volunteers - who do not receive direct payment for their involvement e.g. patients
 - d. One award is international and one award is UK
3. Complete the PACES centre in which they have involvement – this will allow us to judge whether they are being nominated for the UK or international award.
4. Clearly mark the criteria that you are nominating the individual for; they can be nominated under one or more of the criteria.
5. Provide a supporting statement including examples of their contribution. Sign and date this section once completed.
6. All applications must be supported by a Senior Examiner or Senior Administrator from one of the three Colleges or the International Medical Director (IMD) – please complete the name of the College you have asked to support the nomination. For the IMD this should be MRCP(UK).
7. The Senior Examiner, Senior Administrator or IMD should complete this section confirming that they support the nomination before signing and dating the form.

The deadline for nominations is 29 November 2019, any forms received after this date cannot be accepted.

Appendix B: FAQs

- 1) **Who will judge the nominations?**

All nominations will be reviewed by a panel made up of the: CPD Medical Director; the International Medical Director for Training and Development, the Medical Director for Assessment and trainee and lay representatives
- 2) **What criterion will be used to judge the nominations?**

The following criterion will be used:

 - a. Overall contribution to PACES
 - b. Longstanding dedication to PACES
 - c. Contribution as a team player
 - d. Positive attitude in supporting PACES
 - e. Supporting PACES in challenging circumstances
- 3) **How will it be judged?**

Submissions will be reviewed by the panel and nominations will be scored on the basis of the supporting statements provided.