**Out of Programme application form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * This form **must** be accompanied by the following supporting documentation

**Included:**

|  |  |
| --- | --- |
| **Deanery/LETB paperwork** | **CV**  |
|  **Job description/research proposal**  |  |

* This form **must** be submitted to the JRCPTB at least **8 weeks** prior to the start date of your OOP
* Applications received with less than 8 weeks’ notice will **not** be considered for training credit
 |

**Reason for Out Of Programme Period – Tick only ONE**

|  |  |
| --- | --- |
| **Research**  | **Clinical Training**  |

**Current Training Placement**

|  |  |
| --- | --- |
| **Full Name of Trainee (please print)** | **GMC number** |
| **National Training Number** |
| **Deanery/LETB** | **Educational Supervisor Name** |

**Out of Programme Placement**

|  |  |
| --- | --- |
| **Country of OOP** | **Name of OOP Supervisor in Location of OOP** |
| **Institution of OOP** |
| **Brief summary of Research/ Training** *(Continue on a separate sheet if necessary)* |
| **Clinical Involvement (year by year)** ie specific number/ types of clinics if any – please note exact\* numbers are required as clinical content determines the basis for credit towards training *(Continue on a separate sheet if necessary)*\* *use of vague terms such as “possibly” or “provisionally” may result in no credit being awarded* |
| **Full-time/ part-time**(*if part-time indicate weekly session commitment)* | **Start Date of OOP DD/MM/YY** | **End Date of OOP DD/MM/YY** |
| **Outcome of training** (if applicable, eg MD, PhD, ICM Training) |
| **Please tick as appropriate** I request that the period of clinical training outlined above **should/ should not** (*delete as appropriate*) be taken into account in the determination of my expected completion of training dateI am seeking a total of \_\_\_ months credit (maximum 12 months)I confirm that I have sought the permission of my Postgraduate Deanery/LETB to go out of programme |

Please note that the decision whether or not to recommend educational credit towards training rests with the relevant JRCPTB Specialist Advisory Committee.

Email this completed form and supporting documents to OOP@jrcptb.org.uk