

**MRCP(UK) Part 2 Clinical Examination PACES****CENTRE INCIDENT FORM**

For completion by the Chair of Examiners at the end of each day of examining. Centres running more than one day will need to complete an additional form each day

Please return to the host College immediately after the examination.

Please give an honest and objective account of the incident and summarise the discussion at the post cycle briefing

<b>Name of Hospital(s)</b>	
<b>Name of Host / Federation Lead</b>	
<b>Date of Examination</b>	
<b>Cycle Number</b>	
<b>Name of Chair of Examiners</b>	

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Were there any procedural issues that a candidate could believe to have affected their performance on the day? (for example: unplanned fire alarms, excessive noise, incorrect scenarios etc)?

Yes

No

Comments

Candidate Number:

2

Were there any issues relating to the patients that a candidate could believe to have affected their performance on the day ? (for example non-compliance, illness, withdrawal during the examination).

Yes

No

Comments

Candidate Number

3

Were there any issues with timings that a candidate could believe to have affected their performance on the day? (for example cycle start or finish times, or timings within encounters cycles that might influence candidate assessment?)

Yes

No

Comments

Candidate Number

Candidate Number

4

There will be occasions where a candidate has failed the examination by one mark. These candidates are likely to appeal. As such, it is very important that these candidates' performances are reviewed in the post-cycle discussion. Here are some guidelines on what should be covered:

- 1) Marks must not be changed
- 2) All of the candidate's marksheets must be reviewed. All 'B' and 'U' marks should be supported by clear and legible comments from the examiner
- 3) Should any issues or concerns be raised, they should be clearly recorded below and on the Central Audit Form

Candidate Number:

Candidate Number:

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5. Did you observe, or were you informed of any unusual or inappropriate examiner behaviour? (This may include but is not limited to examiner knowledge, style of questioning or unprofessional behaviour involving patients, candidates or examination staff such as rudeness, discrimination or bullying)

- Yes  
 No

Comments

Please use this space to provide any additional comments regarding any untoward incidents that may have occurred during the examination that could result in a candidate appeal or complaint.