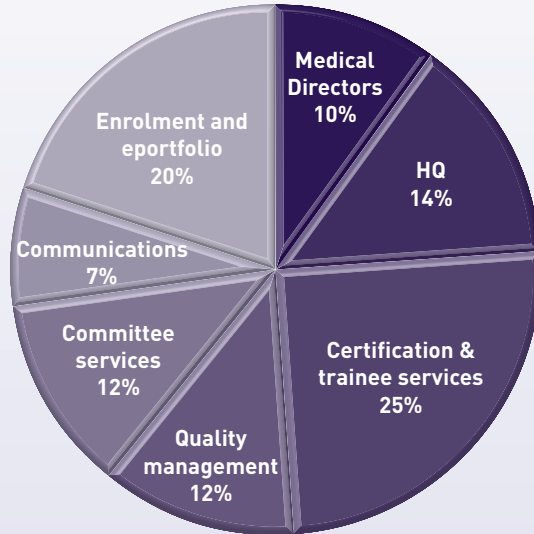


## How the JRCPTB is funded

The JRCPTB receives the majority of its income through the receipt of trainee enrolment fees. It also currently receives funding from a Department of Health grant and college central funds. This money is used to finance all of the work and activities listed above and illustrated below:

How the income JRCPTB receives is spent according to function



# A short guide to the JRCPTB

Joint Royal Colleges of Physicians Training Board

### Further information

Please visit our website [www.jrcptb.org.uk](http://www.jrcptb.org.uk) for more information on all aspects of the JRCPTB, enrolment, ePortfolio, specialty training and assessment.

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## Introduction

Postgraduate medical education in the UK is a joint responsibility of the four Departments of Health (England, Northern Ireland, Scotland and Wales), the General Medical Council (GMC), Postgraduate Deaneries, and the Royal Colleges.

The Joint Royal Colleges of Physicians Training Board (JRCPTB) undertakes the role on behalf of the three UK Royal Colleges of Physicians.

For the full constitution see [www.jrcptb.org.uk](http://www.jrcptb.org.uk)

This role comprises a number of different functions, which in general are:

- The production of specialty curricula, including specified assessment methods, for 29 medical specialties and 3 subspecialties, as well as for Core Medical Training (CMT).
- Providing external advice to Deaneries on the quality management of training in different locations as part of the GMC's Quality Framework.
- Recording and monitoring trainees' progress and making recommendations for the award of specialty certification.

## How the JRCPTB conducts its business

The key work of the JRCPTB in developing curricula and standards for specialist training is delivered by Specialist Advisory Committees (SACs). Apart from curriculum development, including assessment methods, the SACs advise on the quality of training, oversee trainee assessment and progress and make recommendations to the GMC for award of the Certificate of Completion of Training (CCT) and the Certificate confirming Eligibility for Specialist Registration (CESR).

The SACs have representation from a wide stakeholder base including:

- Training programme leads from deaneries.
- Specialist societies.
- Trainees.
- Academic medicine.
- Lay /Patient representation.

There are seven key workstreams for each committee:

- Curriculum development and implementation (including assessment).
- Quality management of training.
- Academic training.
- Trainee support.
- Certification.
- Recruitment into specialist training.
- Workforce planning.

Overall responsibility for the activities of JRCPTB rests with a board, whose membership includes the presidents and education leads for the three colleges as well as SAC, deanery, trainee and lay representatives.

The JRCPTB is led by a medical director, a deputy and associate directors based at the Royal College of Physicians London, and its work is delivered by administrative teams, who work in close collaboration with the SACs. The teams are organised according to function and process:

<b>Medical directors and Headquarters team</b>	<ul style="list-style-type: none"> <li>• Policy on all aspects of PGME</li> <li>• JRCPTB constitution</li> <li>• Workforce issues</li> <li>• Operational plans and budgets</li> <li>• External liaison (Dept of Health, deaneries etc)</li> </ul>
<b>Recruitment</b>	<ul style="list-style-type: none"> <li>• RCP London on behalf of JRCPTB manages National recruitment at CMT and for 13 specialties (in 2011)</li> <li>• Advises on all aspects of recruitment for other medical specialties</li> </ul>
<b>Enrolment team</b>	<p>Working with NES and deaneries:</p> <ul style="list-style-type: none"> <li>• Receives information about a trainee's appointment.</li> <li>• Processes enrolment applications</li> <li>• Collects training fee</li> <li>• Undertakes credit control</li> </ul>
<b>ePortfolio team</b>	<ul style="list-style-type: none"> <li>• Allocates ePortfolio accounts</li> <li>• Provides ongoing ePortfolio support</li> <li>• Develops ePortfolio functionality</li> <li>• Provides consolidated ePortfolio data for QM reports</li> </ul>
<b>Certification and trainee services team</b>	<p>Working with deaneries:</p> <ul style="list-style-type: none"> <li>• Monitors trainees' progress</li> <li>• Provides advice and guidance for trainees and supervisors on all aspects of training</li> <li>• Confirms CCT or CESR(CP) dates</li> <li>• Organises Penultimate Year Assessments</li> <li>• Arranges for the approval of OOP applications</li> <li>• Operates the CESR evaluation system, including evaluator training</li> <li>• Makes recommendations to GMC for CCT and CESR</li> </ul>
<b>Communications team</b>	<ul style="list-style-type: none"> <li>• Communications – internal and external</li> <li>• IT and database</li> </ul>
<b>Quality team</b>	<p>Working with the GMC and deaneries:</p> <ul style="list-style-type: none"> <li>• External advice for deaneries on quality management of training</li> <li>• Co-ordination and submission of Annual Specialty Reports</li> <li>• Development of quality metrics</li> <li>• National data reconciliation</li> </ul>
<b>Committee Services team</b>	<ul style="list-style-type: none"> <li>• Administrative support for all 29 SACs</li> <li>• Co-ordination with other teams/headquarters on workstream delivery</li> </ul>
<b>Curriculum team</b>	<ul style="list-style-type: none"> <li>• Curriculum development</li> <li>• Assessment strategies</li> <li>• Liaison with the GMC</li> </ul>