

## ***e-portfolio for Core Medical Training - Newsletter 1 June 2007***

This is the first e-portfolio newsletter from JRCPTB, intended to keep deaneries, and others, informed about progress and plans. JRCPTB is very aware that successful implementation of an e-portfolio for trainee physicians will be dependent on working in partnership with deaneries, and this newsletter is intended to be an aid to successful cooperation.

### **Objectives**

From August 2007 the e-portfolio will be available to all trainee physicians on Core Medical Training or Acute Care Common Stem (Medicine) training programmes. This includes ST1, ST2 and FTSTA posts. The e-portfolio will in future be made available to all trainee physicians as they move into their specialties (i.e. ST3 onwards), but the timescale for introducing this is not yet established.

### **Responsibilities**

The e-portfolio software is being developed and provided by **NHS Education for Scotland (NES)**, based on the e-portfolio originally developed for Foundation training.

**JRCPTB** has specified the structure and content of the e-portfolio to meet the needs of trainee physicians and their supervisors. This has been informed by the piloting work being done in Mersey Deanery and by feedback from demonstrations and training sessions.

**NES** will be responsible for managing the ongoing operation and support of the e-portfolio for trainees in Scotland. The **e-Learning for Healthcare (eLfH)** team at the Department of Health will be responsible for managing the ongoing operation and support of the e-portfolio for trainees in the rest of the UK.

**Deaneries** will need to provide administrative support to manage the e-portfolio for their trainees and supervisors. Each deanery has been asked to identify a lead clinician or “champion” and a lead administrator to be the main points of contact.

### **Links to Foundation Training and Other Specialties**

e-Learning for Health, NES, COPMeD and the UK Portfolio Group are working together to implement the e-portfolio for all UK Foundation trainees. The JRCPTB e-portfolio and the Foundation e-portfolio will be based on a shared database. The exact view of the e-portfolio will depend on the role that a user has – it will look different for a Foundation trainee and a CMT trainee, and be linked to the relevant curricula for the stage of training.

### **Training**

The Education Department of the Royal College of Physicians has delivered a number of educational workshops on Implementing Core Medical Training. These workshops cover the integral components of the curriculum and the CMT assessment strategy as well as hands-on training in using the e-portfolio. The RCP has also delivered a workshop specifically for e-portfolio administrators and champions.

Further CMT training days are planned both centrally and locally with deaneries. An additional e-portfolio administration training day is being planned for 17<sup>th</sup> July. See [www.rcplondon.ac.uk/event](http://www.rcplondon.ac.uk/event) for dates and locations.

e-Learning for Healthcare are offering local training days in deaneries, focussed on familiarisation with the e-portfolio for administrators, supervisors and trainees. JRCPTB & RCP are working with them to try to ensure we cover both Foundation and CMT usage on these days. eLfh will also be creating an e-learning package to introduce the e-portfolio.

## Implementation

It is still our ambition to have the e-portfolio ready for use in August, although much training is likely to have to follow after this.

NES are currently making the software changes to get the e-portfolio into shape. If you already have access to the e-portfolio, you may start to notice some of these changes coming into effect over coming weeks. Significant changes include the format of assessment forms, the layout of the “reflective practice” menus, and the ability to link assessments and reflections more directly to the curricula and to view these links through the “record of competence”. It’s likely that there will still be more changes made after the 1<sup>st</sup> August.

The usernames and passwords will be set up for e-portfolio administrators and champions at the earliest opportunity in order to give deaneries more time to get familiar with and start setting up their e-portfolio environment.

We have circulated a spreadsheet to the deanery leads, where we know them, which deaneries can use to start recording the details of trainees and their posts and supervisors. This data can then be automatically loaded into the database to generate usernames and passwords.

## Contacts

For more information about anything in this newsletter, contact:

### **Training / Workshops:**

Pippa Houghton  
RCP Training Programme Manager  
[Pippa.houghton@rcplondon.ac.uk](mailto:Pippa.houghton@rcplondon.ac.uk)

### **General CMT Questions:**

Liz Avital  
JRCPTB Deputy General Manager  
[Liz.avital@jrcptb.org.uk](mailto:Liz.avital@jrcptb.org.uk)

### **CMT e-portfolio Project Plans:**

Joe Booth  
e-Portfolio Project Manager  
[Joe.booth@rcplondon.ac.uk](mailto:Joe.booth@rcplondon.ac.uk)

### **e-learning for Healthcare:**

Sharon Taylor  
Foundation e-Portfolio Project  
Manager  
[Sharon.taylor@e-lfh.org.uk](mailto:Sharon.taylor@e-lfh.org.uk)

### **Newsletter Circulation:**

Deanery e-portfolio champions  
Deanery lead administrators  
College Tutors (RCP, RCPE, RCPSG)  
JRCPTB CMT Committee Members

Postgraduate Deans and Associate Deans  
Regional Advisors (RCP, RCPE, RCPSG)