

## **ePortfolio for Physicians Training Update on Higher Specialty Training Use - July 2008**

### **ST3s starting August 2008**

Trainees starting ST3 posts from August 2008 should use the ePortfolio as their main method of recording progress in training. Trainees moving from ST2 to ST3 should continue to use their existing username and password.

Post details and supervisors for these trainees will need to be added by deanery or local administrators, in the same way as has been happening for CMT trainees. It will be important that both year of training and specialty are recorded correctly.

This year we will continue to send document sets on CD-ROM to ST3 trainees, although the majority of information will need to be recorded in the e-Portfolio.

### **ST4s from August 2008**

Current ST3 trainees already in the specialty (ie moving to ST4 from August) can initially continue with their current (CD/ paper) arrangements. These can be given ePortfolio access though it would be preferable if this was later in the year when things have stabilised.

### **SpRs**

Current SpRs will continue with existing "grey book" arrangements and should not be moved on to the e-Portfolio.

### **Features**

Initially specialty views of the ePortfolio will be the same as the CMT e-Portfolio with no significant new features at this stage. These will develop over the year ahead to provide more specific features needed by specialties.

### **Curricula**

We had intended to have all the curricula represented in the e-Portfolio for August, so that a trainee (and their supervisor) would see the relevant curriculum and be able to record their progress against it. Delays in preparing the CMT portfolio have meant that the specialty curricula will not now generally be in place on day 1. We now expect to have these ready in September.

### **Assessment Forms**

DOPS, MSF, mini-CEX, ACAT and CbD forms as used in CMT will be available immediately. Specialty-specific versions of assessment forms (notably DOPS forms) will not be available until later this year. We therefore suggest that trainees maintain paper records of any such forms to show to their supervisors.

Supervisors could make a note in appraisal forms or supervisor's reports that they have seen evidence of these. Trainees will also be able to upload files (eg a scanned form) to their portfolio should they wish.

### **Administration**

Some trainees (eg palliative medicine) will be working outside NHS Trust structures and may not have access to local administrative support. We hope that deaneries are able to provide suitable support in these cases, however, please contact the JRCPTB if this is a problem.

### **Assessment Pilots**

Some trainees will be taking part in the pilot of assessment methods which includes CbD and ACAT. The pilot forms are slightly different from those in the e-Portfolio (deliberately) but are close enough to be transferable. We ask participants to continue to use and return the anonymous pilot forms, also recording these assessments in the e-Portfolio in parallel.

### **August 2008**

The current ePortfolio will be taken offline on **31<sup>st</sup> July** to allow for the upgrade and data conversion. All existing usernames and passwords will continue to work. The new ePortfolio will be available on 6<sup>th</sup> August.

### **Contacts**

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